



1000 E. 32nd St., Joplin, Missouri ••• 300 W. Third St., Carthage, Missouri
(417) 623-3424 • (417) 358-9331 • Fax (417) 627-0358

Estate Inventory Worksheet

Instructions for Completing:

*Please complete the following Estate Inventory Worksheet and return it in an envelope to any SMB branch. This will enable SMB Trust Services to accurately assess your financial position and advise you as to an estate plan that is best suited for your estate planning goals. All information you provide is **strictly confidential** and will only be used for this purpose. We will use this worksheet to assess your estate for planning purposes. When we have completed our analysis we will contact you to review the information, and determine your goals in planning for your estate.*

Exact values are not required, but try to be as accurate as possible. We encourage you to review actual documents (such as deeds, titles, certificates, accounts, etc.), rather than relying on your memory, so that ownership is not shown erroneously. To the extent possible, we ask that you attach copies of these documents to the form or bring them with you for our meeting. Having the completed form and copies of the relevant documents in advance of our meeting will help us save you time and provide you with the best advice.

Always feel free to call us if you have questions about filling out the Estate Inventory Worksheet, or any other matter. We look forward to meeting with you in the near future.

Example Estate Inventory Worksheet

Date 5/1/18

Name Smith, John
 Last First DOB

Spouse Mary
 Last First DOB

Children's Names/Dates of Birth

Karen 6/17/64
 _____ / /
 _____ / /

Jeff 10/15/59
 _____ / /
 _____ / /

Items	Title/Deed Ownership (names)	Fair Market Value (approximate)
1. Real Estate (addresses)		
Tract I <u>102 Main St, Joplin</u>	<u>John and Mary</u>	<u>\$175,000</u>
Tract II <u>201 Any St, Joplin</u>	<u>John, Mary, and Jeff</u>	<u>\$175,000</u>
Tract III		
Tract IV		
Tract V		
2. Vehicles (year & make)		
a. <u>'10 Chevy Truck</u>	<u>John</u>	<u>\$20,000</u>
b. <u>'12 Acura TL</u>	<u>Mary</u>	<u>\$15,000</u>
c.		
d.		
3. Bank Accounts (institutions)		
a. <u>Savings</u>		
1. <u>SMB</u>	<u>John and Mary</u>	<u>\$5,000</u>
2. <u>SMB</u>	<u>John and Mary</u>	<u>\$3,000</u>
3.		
4.		
b. <u>Checking</u>		
1. <u>SMB</u>	<u>John and Mary</u>	<u>\$1,000</u>
2. <u>SMB</u>	<u>John</u>	<u>\$1,000</u>
3.		
4.		
c. <u>Other (CDs, etc.)</u>		
1. <u>SMB</u>	<u>John and Mary</u>	<u>\$50,000</u>
2.		
3.		
4.		

Items	Title/Deed Ownership (names)	Fair Market Value (approximate)
4. Stocks and Bonds <i>ABC Corp</i>	<i>John</i>	<i>\$20,000</i>
5. Retirement Plans/IRAs <i>SMB</i> <i>SMB</i>	<i>John</i> <i>Mary</i>	<i>\$25,000</i> <i>\$15,000</i>
6. Life Insurance (company) <i>United Insurance Co.</i>	(insured and beneficiary) <i>John, insured / Mary, beneficiary</i>	<i>\$100,000</i>
7. Business Interests <i>John's Printing Company</i>	<i>John</i>	<i>\$150,000</i>
8. Equipment <i>Printing Equipment</i>	<i>N/A</i>	<i>\$100,000</i>
9. Household Goods & Personal Effects	<i>N / A</i>	<i>\$20,000</i>
10. Miscellaneous		
Liabilities (to whom owed) (excluding normal monthly bills)	What For (names)	Amount (approximate)
<i>Jasper Co. Bank</i>	<i>Home Mortgage</i>	<i>\$10,000</i>

Estate Inventory Worksheet

Date _____

Name _____
 Last First DOB

Spouse _____
 Last First DOB

Children's Names/Dates of Birth

_____/_____/_____
 _____/_____/_____
 _____/_____/_____

_____/_____/_____
 _____/_____/_____
 _____/_____/_____

Items	Title/Deed Ownership (names)	Fair Market Value (approximate)
<p>1. Real Estate (addresses)</p> <p>Tract I</p> <p>Tract II</p> <p>Tract III</p> <p>Tract IV</p> <p>Tract V</p>		
<p>2. Vehicles (year & make)</p> <p>a.</p> <p>b.</p> <p>c.</p> <p>d.</p>		
<p>3. Bank Accounts (institutions)</p> <p><i>a. Savings</i></p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p><i>b. Checking</i></p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p><i>c. Other (CDs, etc.)</i></p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>		

Items	Title/Deed Ownership (names)	Fair Market Value (approximate)
4. Stocks and Bonds		
5. Retirement Plans/IRAs		
6. Life Insurance (company)	(insured and beneficiary)	
7. Business Interests		
8. Equipment		
9. Household Goods & Personal Effects	N /A	
10. Miscellaneous		
Liabilities (to whom owed) (excluding normal monthly bills)	What For (names)	Amount (approximate)